Statement of Consideration (SOC)

The following comments were received in response to SOP drafts sent for field review. Thanks to those who reviewed and commented. Comments about typographical and grammatical errors are excluded; these errors have been corrected as appropriate

**SOP 13.51 Independent Relative Adoptions**

1. **Comment:** There is no mention of the DPP-190- which is helpful to get family information, their reason for pursuing the adoption and their signature that all the information is accurate and truthful. Will that form no longer be required?

**Response:** This form has never been required for relative adoptions.

1. **Comment:** Under Procedure, The SSW, 1., C, iv: Who are the applicable household members who need a background check? For example, in a step-parent adoption, does the consenting birth mother need a 157 check? All children over 12?

**Response:** Change is made to include each adult household members.

1. **Comment:** Under Procedure, The SSW, #13- it lists the DPP-199 to be entered in TWIST. This would be a tremendous amount of additional work and much of the information would not be applicable- and certainly would not apply to a step-parent adoption.

**Response:** Change is made to remove DPP 199 from # 13.

1. **Comment:** The personal and adult references – can we use the SAFE reference letters used in the foster/adoptive home or does it need to be a different format for the personal references

**Response:** Yes, the SAFE reference letters can be used as the personal reference.

1. **Comment:** The credit references – can we do the credit report option or 2 credit references (like the foster/adoptive approval)

**Response:** Either a credit report or 2 credit references will suffice.

1. **Comment:** If the birth parents have signed a voluntary for non-agency relative/fictive adoption, can there be a waiver to just make one attempt through mailing a letter with the 191 & 192?

**Response:** No, at least two varied attempts to locate biological parents need to be made. No change will occur.

1. **Comment:** Court report – is there a set template with headings/titles break down for each section to use for this?

**Response:** There is an [Adoption Court Report Outline](http://manuals.sp.chfs.ky.gov/Resources/sopFormsLibrary/Adoption%20Court%20Report%20Outline.doc) in the Forms Browser section of the SOP Manual.

1. **Comment:** As of right now, I don’t think we can access these cases to upload any documents in TWIST, so it sounds like that is a TWIST change coming.

**Response**: There is currently access.

1. **Comment:** Should there be something added about the putative father registry since that has become somewhat of an issue with the court?

**Response:** It is up to the attorney to search the Putative Father Registry in relative adoption cases. KRS only allows DCBS to search in cases where the child is committed to the Cabinet.

1. **Comment:** This new policy states that the DPP-199 will be completed on both Relative and Non-relative adoptions.

**Response:** Change are made to indicate DPP-199 is only completed for non-relative adoptions.

1. **Comment:** There is no mention of the DPP-190- which is helpful to get family information, their reason for pursuing the adoption and their signature that all the information is accurate and truthful. Will that form no longer be required?

**Response:** The DPP-190 has never been required for relative adoptions.

1. **Comment:** In looking at these issues, it reads that an abbreviated court report will still be acceptable for Relative adoptions.  Correct?  Or should we use the independent adoption court report outline for all relative and non-relative adoptions?

**Response:** There is an [Adoption Court Report Outline](http://manuals.sp.chfs.ky.gov/Resources/sopFormsLibrary/Adoption%20Court%20Report%20Outline.doc) in the Forms Browser section of the SOP manual.

1. **Comment:** The abbreviated court report outline is not standard and is not listed in any forms in policy.  I have used one that I received from the 90s I believe.  If the abbreviated court report is still acceptable, could an outline be put in policy for future use?

**Response:** There is an [Adoption Court Report Outline](http://manuals.sp.chfs.ky.gov/Resources/sopFormsLibrary/Adoption%20Court%20Report%20Outline.doc) in the Forms Browser section of the SOP manual.

SOP 13.52 Independent Non-Relative Adoption Application

1. **Comment:** Though the 50 days to complete the DPP-199 has been in policy for many years on Independent adoptions, it does not state if those 50 days are working or calendar. Could that clarification be added?

**Response:** Clarification is added to include ‘calendar’ days.

1. **Comment:** In the draft version of 13.52 Independent Non-relative Adoption application, procedure for SSW item #2 – C, should the DPP-192 be the DPP-190 since the worker is at the home visit with the adoptive family and the DPP-192 is what the worker obtains from the birth parent.

**Response:** Change is made to include DPP-190 form.